GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Establishment – **M.W. DEPT. -** Permission to surrender Earned Leave for encashment during the financial Year 2016-2017 by Sri M.Venkateswara Reddy and Sri Abdul Razak, Assistant Section Officers, Minorities Welfare Department – Orders – Issued.

MINORITIES WELFARE (OP&BUDGET) DEPARTMENT

G.O.RT.No. 164 **Dated: 23-12-2016**

Read the following:

1. Application of SriM.Venkateswara Reddy, Assistant Section Officer, M.W. Dept., dated:05-12-2016.
2. Application of Sri Abdul Razak, Assistant Section Officer, M.W. Dept., dated:05-12-2016.

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ORDER:

In terms of the orders issued the following employees of Minorities Welfare Department are hereby permitted to surrender earned leave as shown in the annexure to this order:

1. Sri M.Venkateswara Reddy, Assistant Section Officer
2. Sri Abdul Razak, Assistant Section Officer

2. It is certified that the encashment of earned leave now permitted for the Financial Year 2016-17 has not been sanctioned and availed by the above individuals earlier.

3. Necessary entries have been made in the S.R. of the concerned individual.

4. The (OP-Claims) Department shall draw and credit the amount to the individuals bank accounts through ECS.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

P.USHA KUMARI
JOINT SECRETARY TO GOVERNMENT.

To
The Individuals concerned.

Copy to
The OP&BUD(Claims) Department,
The Deputy Pay and Accounts Officer, Secretariat Branch,
Velagapudi.

// FORWARDED :: BY ORDER //

SECTION OFFICER